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MEETING REPORT

DATE 6/11/2008

Project FCC Nantucket

Project Number: 3085

Report Number: 08

Date of Meeting 6/5/2008

Type of Meeting Site Visit

Time 2:00 pm

Weather Conditions 60's Fog, PC

Location Site

Attendees

David M. Hart, AIA David M. Hart Enterprises
 Bob Olson FCC Nantucket
 The Rev. Joy Baumgartner (briefly)
 Tom Evarts YSC Inc.

Number	Item	Action	Who
060508 001	Purpose of Meeting	Purpose of the meeting was to conduct a construction meeting to observe the construction progress and schedule.	
060508 002	Schedule - events	The May 31, 2008 wedding went well considering the conflict between the wedding planner and the church administration. Tom temporarily removed the staging from the southeast side for the wedding.	
060508 003	Schedule - events	<p>Looking ahead to the June 5-6 activities and the June 20-21 wedding, the narthex has to be cleaned out for both weekends, and entry at the east main entrance has to be clear.</p> <p>June 6, 2008 work will stop 3:30 ish p.m., and Saturday July 7, 2008 at 11:30 ish am. Work at upper areas that produce no sound is OK.</p> <p>Bennett Hall activities are also to be noticed for provision for access and use of the Hall during activities between now and July 1.</p>	

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060508 004	Schedule - events	Tom is planning to break down all staging by 4:00 p.m. Thursday, July 3, 2008, and work will essentially cease until September, 2008.	
060508 005	Schedule - Work	Plans are to have 9 persons on site the week of June 9 and expectations are to have the tower completely painted except for perhaps the copper spire. Work on the copper covering of the spire will continue.	
060508 006	Spire paint	Tom requested a substitution of Sherwin Williams "Galvite" system and Duration top coat in place of the Fine Paints of Europe specified. David to consider. (Upon checking with Sherwin Williams Technical Support, they recommend a Kem Kromik primer and HPA Acrylic finish. This information was provided to the project on June 10, 2008 as a suitable substitution)	
060508 007	Schedule - Work	Plans are to remove much of the staging over the short term, and work with three block and tackle drops to finish steeple Tom remarked that work is progressing "well" and schedule is "OK"	
060508 008	Finials	A preliminary plan for the restoration of the four finials was presented by David. Tom indicated where additional details are needed. (A subsequent plan for either a 9 foot high or 10'6 foot high design was sent by email June 10. It was decided by the church to use the 9 foot high design) It was noted that paperwork for the acceptance of the alternate was needed, and that the rail between the finials was not in the original plan (this detail was not discovered until the Shute c-1860 photo was found). If the rail is built, 4 inches of freeboard is needed underneath for drainage and to ensure snow and ice do not block drainage.	

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060508 009	Schedule - Tom	Tom will be away from Thursday, June 11 until approximately July 1, and out of cell phone range from Thursday, June 11 until approximately June 21. The office or Joel will remain contact points.	
060508 010	Application for Payment	Tom presented Application and Certificate for Payment #5 for \$156,357.00. He requested immediate payment. The application stated 76% completion, and it was judged by David to be accurate. The Certificate was signed and handed to Bob.	
060508 011	Graphics	See separate report with photos.	
060508 012	Next Meeting	To be determined. David suggested Monday or Tuesday June 23 or 24, 2008	
060508 013	Adjournment	The meeting adjourned at approximately 3:15 p.m.	