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MEETING REPORT

DATE 6/11/2008

Project Nantucket First Congregational Church

Project Number: 3085

Report Number: 06

Date of Meeting 6/5/2008

Type of Meeting Site Visit

Time 11:00 am

Weather Conditions 60's, Fog, PS

Location Nantucket

Attendees

David M. Hart, AIA David M. Hart Enterprises
Bob Olson FCC Nantucket
Joel YSC Inc.

Number	Item	Action	Who
060508 016	Purpose of Meeting	Purpose of the meeting was to conduct a construction meeting at the east facade to observe the construction progress and schedule, prior to the 2:00 meeting, as the crew was preparing to leave the premises.	
060508 017	Schedule - events	Looking ahead to the June 5-6 activities and the June 20-21 wedding, the narthex has to be cleaned out for both weekends, and entry at the east main entrance has to be clear. Joel and crew cleaned out the area prior to leaving at approximately 11:45 am. Joel was requested to protect the floor of the narthex when storing materials and equipment in the future.	
060508 018	Work items	Joel stated that he was not aware of any discovery of hidden or unusual conditions this visit, with the exception of the front (east} doors - the trim has not yet been opened up.	