

SECTION 00100 - INSTRUCTIONS FOR BIDDERS

1. Bids will be received by David M. Hart Enterprises, 104 Federal Street, Salem, MA office before 4 p.m. Wednesday, September 5, 2007. Faxed proposals are acceptable - 978 745 0085. Emailed proposals are also acceptable with electronic signature.
2. Contractors shall visit the site and thoroughly familiarize themselves with all relevant conditions. Contractors shall also thoroughly examine and be familiar with all Construction Documents.
3. The Owner reserves the right to reject any or all bids and to accept any bid which he/she may consider in his/her best interest.
4. A bid may not be modified, withdrawn, or canceled by the bidder for 30 calendar days after receipt of bids, and each bidder so agrees in submitting his bid.
5. The First Congregational Church, serves the Greater Nantucket area and is committed to the employment, training, promotion, and economic opportunities for all members of this community. The Affirmative Action Statement in the Contractor Qualification Statement will be carefully reviewed when the Owner evaluates bids.
6. Bidders shall notify the Architect of any error, inconsistency, or need for clarification in the Construction Documents. Any interpretation, correction or change will be made by written addendum, and no orally-given information will be binding.
7. A complete bid shall consist of:
 1. Bid Form
 2. Contractor Qualification Statement

Note that these documents are available in electronic form for download on the web site <http://www.dmhprojects.com/nantucket>

8. The intent of this project is to complete long-term, durable repairs to the tower of The First Congregational Church, The church is an historic property, and the *Secretary of the Interior's Standards for the Treatment of Historic Properties* shall apply to this project. A copy of the *Secretary of the Interior's Standards* is included in Section 00800, Supplementary Conditions.

First Congregational Church, Nantucket, MA **INSTRUCTION FOR BIDDERS 00100-2**

9. Pre-bid conference will be held at the Church at 12:00 noon on Thursday, August 16, 2007.

END OF SECTION 00100