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MEETING REPORT

DATE 8/20/2007
Project FCC Nantucket
Project Number: 3085
Report Number: 2
Date of Meeting 8/16/2007
Type of Meeting Prebid
Time 12:00 noon
Weather Conditions Fair, 70's
Location Site

Attendees

Robert Olson	FCC Nantucket
Devin Remick	FCC Nantucket
David Hart	David M. Hart Architects
Tom Evarts	YSC, Inc.
Robert Levesque	American Steeple & Tower
Rick Levesque	Company, Inc.

Number	Item	Action	Who
081607 001	Purpose	The meeting was a prebid meeting with prospective contractors	
081607 002	Purpose	The meeting was held as a contractor's prebid meeting as advertised in the Nantucket Inquirer and Boston Globe on August 9, 200	
081607 003	Discussion	The potential bidders had the following comments: Lodging. Each contractor remarked that the job probably would entail 4 workers plus at all times and considering the cost of housing, would there be any potential for provision for putting up the workers during construction, as had been done in the past. The church will take this under advisement.	

Item Item

081607 **Discussion** The bid package was reviewed by David; The specifications were detailed as to the
004 Instructions to bidders, Scope of work, Bid Form and Base Bid and Alternates. The drawings were also reviewed and it was pointed out that the Specification package had a breakdown of the items as they related to the drawings and base bid and alternates.

The date of submission of the bids was reiterated as 4:00 p.m. Wednesday, September 5, 2007 at the architect's office.

081607 **Discussion** The specifications call for work during the hours of 7:00 to 5:00. It was thought that
005 the hours for work on island are 8:00 to 5:00. A check with the building department reveals that there are no limits unless they are imposed by the Zoning Board of Appeals, however there is a noise regulation that there not be excessive noise between 10:30 p.m. and 7:30 am. So it appears that work and take place between 7:30 am and 7:00 p.m. (as requested by one potential bidder)

081607 **Discussion** It was remarked that the plywood covered spire is a potential problem as the plywood
006 continues to deteriorate. It was suggested that the spire be covered with copper for durability. This approach will be undertaken in an addendum to the bid package.

081607 **Discussion** It was remarked that removing all glazing from the large east arched window will be
007 expensive as intact glazing may result in damage to the sash and lites. After examination by the participants David remarked that the base bid will establish removing all loose and deteriorated glazing tot he extent of 50%, and a per square foot or per lineal foot price for additional work would be integrated into the addendum.

081607 **Discussion** It was noted that the identification of the base bid and alternates was not consistent in
008 all documents. It was noted that the intent was:

The base bid shall include all work shown on drawings or given specifications which is not specifically included in alternates listed below. All Alternates are additive alternates.

1.03 ALTERNATE ONE: All carpentry repair work only from tower deck down to grade as delineated on the drawings, all facades. All carpentry work shall be primed for finish painting. Work excludes lower arched window (E12) and repair existing shutters and rehang at interior (E32)

1.04 ALTERNATE TWO: All finish painting work only from tower deck down to grade as delineated on the drawings, all facades.

1.05 ALTERNATE THREE: Three shall include: Three shall include: Reglaze lower arched window (E12) and repair existing shutters and rehang at interior (E32)

(Section 01010 Summary of Work is correct)

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Item

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081607 **Tour of** After the discussion of the bidding requirements and review of the drawings and
009 **Building** specification, the group toured the exterior of the church and climbed the tower to the
roof level above the observation level.

081607 **Adjournment** The meeting adjourned at approximately 2:00 p.m..
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